



UNDERGRADUATE TRANSFER POLICY SUPPLEMENT

This document serves to provide additional explanation regarding transfer equivalency for undergraduate credit in accordance with policy 104.002 [Transfer Credit Policy](#).

Courses Eligible for Transfer

In order to receive full credit for a course, the course must be completed at a college/university accredited by or having candidate status with a regional accrediting organization, ABHE, TRACS, or other accrediting agency recognized by the American Council on Education (USDE).

- Courses must be submitted on an official transcript.
- Courses must be college-level.
- The student must have an earned grade of "C" or above. (Note: A grade of "S" or "P" may not constitute a "C" or better.)
- A 2-hour course can meet the requirement of a 3-hour course, but the student must make up the additional hour.

Standardized Test Acceptance

- Advanced Placement (AP); see Undergraduate catalog
- American Council on Teaching of Foreign Languages (ACTFL); see Undergraduate catalog
- College Level Examination Program (CLEP); see Undergraduate catalog
- International Baccalaureate (IB); contact the Office of the University Registrar
- Cambridge International Exams (AICE); see Undergraduate Catalog

Complex Transfer Situations

Unaccredited Institutions

- Student must submit an Unaccredited Institution Review form (available upon request from the Admissions or Registrar's office).
- If approved, 2/3 credits can be awarded with a maximum of 31 hours.
- Approval is valid for 3 years, after which the institution must be reevaluated.

International Schools

- Must be evaluated by an outside agency such as WES or AACRAO.
- The student is responsible to submit any materials and pay associated fees.

Military Transfer

- Credit is awarded based on the official transcript from the military.
- ACE recommendation must be submitted for the course.
- Military credit is designated as upper or lower division by ACE.

Torchbearer Schools

- Student must provide the following for evaluation:
 1. An official transcript
 2. A 1000-word essay (typed, double spaced) summarizing the educational experience at the Torchbearer School. In the essay, students should explain how their experience at the Torchbearer School specific to:
 - Old Testament Study
 - New Testament Study
 - Bible Doctrine/Systematic Theology
 - Spiritual Formation
 - Ministry Experience

- The student will be notified of credit evaluation within 30 days of student submission with a maximum of 31 hours awarded. Most commonly students will receive half of these credits toward CIU's Bible and Theology requirement and half toward free electives.

CIU CORE

Courses without a specific transfer policy, but of similar title and content to courses below, may transfer from an accredited institution.

Bible Core

The Biblical Studies Core includes 18 hours of Bible and theology courses and 12 hours of interdisciplinary Bible-related (marked with an *), for a total of 30 hours. 24 hours required for students transferring in 60+ hours (waived courses marked**).

Course Number	Course Name	Transfer Note
BIB 1116	Old Testament Survey	<i>A general survey of the Old Testament meets this requirement.</i>
BIB 1120	New Testament Survey	<i>A general survey of the New Testament meets this requirement.</i>
BIB 3420	Principles of Bible Interpretation	<i>Hermeneutics courses normally meet this requirement.</i>
BIB 3616	Romans	<i>Must be an upper division course, requiring an interpretation course as a prerequisite.</i>
**BIB 4310	Progress of Redemption	
**THE3310	Christian Theology	<i>A Bible doctrines course or systemic theology course covering a broad distribution of topics may meet this requirement.</i>

Leadership Development and Spiritual Formation

Course Number	Course Name	Transfer Policy Note
CSL 0101	Christian Service Learning I	<i>Waived on transfer of 30+ semester hours</i>
CSL 0201	Christian Service Learning II	<i>Waived on transfer of 45+ semester hours</i>
CSL 0202	Christian Service Learning III	<i>Waived on transfer of 60+ semester hours</i>
ICS 1210*	Discovering the Mission of God	<i>An introduction to missions course or its equivalent from a Christian institution</i>
MSD 1110*	Encountering Spiritual Formation	<i>Typically, not transferred; may be given special consideration from Torchbearers, Word of Life, or similar institution</i>

General Education

The purpose of General Education at Columbia International University is to provide students a foundation for life-long learning, to cultivate the life of the mind, and to expand their global perspective. General education introduces students to a breadth of knowledge in the following disciplines: humanities, fine arts, natural science, social science, behavioral science and mathematics.

Course Number	Course Name	Transfer Policy Note
COM2110	Public Speaking	<i>Requires preparation and delivery of speeches. Does not include sermon delivery or interpersonal communication</i>
ENG 1110	Composition and Research	<i>First year English courses meet this requirement</i>
ENG 1111	Literature and Research	<i>First year English courses meet this requirement</i>
PSY 2110	General Psychology	
MAT 1110 PHI 2610 MAT 2100 MAT101**	College Algebra Introduction to Logic Introduction to Statistics	<i>Any college level math course will meet this requirement unless specified by student's major</i>
ART 2110 MUS 2110 CUA101**	Art Appreciation Music Appreciation	<i>Any non-skill, fine arts appreciate course (e.g. Theatre Appreciation, etc.).</i>
HIS 1110	Introduction to World History	<i>Any history course</i>

HIS 2310 HIS 2400 HIS101**	US History & Government Ancient Rome: Empire of Civilizations	
PHI2110*	Introduction to Philosophy	<i>Also, a broad worldview course from a Christian university may meet this requirement</i>
PHI 4140*	Seminar in Ethics	<i>Must be an upper level course 3000-4000 from a Christian Institution</i>
BIO 2113 SCI 2313 SCI 2510 SIN101**	Principles of Biology Principles of Physical Science Environmental Science	<i>Any college level science course will meet this requirement</i>

****Internal coding to mark requirement as met when an appropriate course within that discipline is approved to meet this area. Faculty advisor will work with student if program-specific prerequisite course is required.**

Major Specific Courses

If the content does not essentially match with CIU's course, the appropriate academic dean is consulted for any final approval.

Course Substitutions Between Modalities

The courses listed below may be substituted between CIU's traditional on-campus courses and Non-Standard 5-week online courses. Special registration procedures may be required.

Special note regarding GPA calculations: The following equivalencies not only meet program requirements, but they also replace GPA calculations. *Example: If BIB 1116 is taken and failed, a student may take BIB 1005 to replace the failed grade.*

Non-Standard (Five-week online courses)			On-Campus Program Equivalencies		
BIB1005	Old Testament Survey	3	BIB1116	Old Testament Survey	3
BIB1010	New Testament Survey	3	BIB1120	New Testament Survey	3
ENG1010	College Writing and Research I	3	ENG1110	Composition and Research	3
ENG1020	College Writing and Research II	3	ENG1111	Literature and Research	3
HIS2010	World Civilizations	3	HIS1110	Introduction to World History	3
PHI1010	Philosophy and Worldview	3	PHI2110	Introduction to Philosophy	3
PHI3010	Personal and Social Ethics	3	PHI4140	Seminar and Ethics	3
RES4010	Research Statistics	3	MAT2100 or 3410	Introduction to Statistics or Research Statistics	3
SCI2010	Earth Science: Exploring Gods World	3	SIN101	Science Gen Ed Elective	3
THE2010	Survey of Bible Doctrine	3	THE3310	Christian Theology	3